



## Appeals Checklist

### Provide Equal Opportunity to Appeal

- Determination of Responsibility
- Dismissal of Formal Complaint

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### Based Upon Proper Grounds

- Procedural Irregularity that Affected Outcome
- New Evidence that Was Not Reasonably Available at the Time of the Determination that Could Affect Outcome
- Conflict or Bias by Title IX Coordinator, Investigator, or Decision-Maker

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### Notify the Other Party in Writing

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### Decision-Maker NOT Same as Prior Decision Makers, Investigators, or Title IX Coordinator

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### Provide Equal Opportunity to Submit Written Statement

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### Issue Written Decision and Rationale

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### Provide the Written Decision Simultaneously